

## 48 E. High St PO Box 117 Metamora, MI 48455 Phone: 810-678-2932 Fax: 810-678-8312 Email: <u>clerk@metamoravillage.com</u>

Monday 9am-4pm Tuesday 9am-4pm Wednesday 9am-6pm Thrusday 9am-4pm Friday Closed

## **REQUEST FOR FINAL UTILITY BILL** THIS FORM MUST BE RETURNED BEFORE A FINAL BILL WILL BE ISSUED

FINAL READ DATE:	CLOSING DATE:
CURRENT OWNER:	
PROPERTY ADDRES:	
NAME OF PERSON REQUSTING FINAL READ:	_
NAME OF FIRM REPRESENTING:	
CONTACT NUMBER:	FAX NUMBER:
ADDRESS WHERE TO SEND THE FINAL BILL: _	
	DATE:
<b>** ONCE YOU RECEIVE THE FINAL BILL, YOU HAVE 3 WEEKS TO SUBMIT PAYMENT. ANY BILLS LEFT UNPAID WILL BE ADDED TO THE PROPERTY OWNER'S SUMMER VILLAGE TAX**</b>	
NEW OCCUPANT INFORMATION	
NAME:	

PHONE NUMBER: \_\_\_\_\_